



Town of Arlington, Massachusetts
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Minutes 6-17-2010

ITAC Meeting Minutes
June 17, 2010, 6:00pm

Meeting Location: Town Hall Annex Second Floor Conference Room

Attendance: David Good, Chair
Adam Chapdelaine, Deputy Town Manager
Ruth Lewis, Controller
Steve Gilligan, Treasurer
Steve Meister
John Mangiaratti
Kevin Koch
Adam Glick
Annie LaCourt, Selectmen

Agenda: CTO Update
Approve May 20, 2010 Meeting Minutes
GIS Position Update and Job Description Review
ITAC Committee membership
Disaster Recovery Plan Outline

Minutes:

1. Investigate Unibank and it's uses by other Towns for Credit Card Processing. Assemble Senior Management team to discuss Town wide Electronic Payment Plan
2. Advertise both ITAC Committee position openings.
3. Investigate Fail-over options for Telephone and Internet service with RCN, Verizon, and Comcast. Dave was unable to schedule all vendors will do so next month
4. Dan Dunn and Adam Glick will review new DR outlines and give feedback
5. Feedback on GIS Coordinator Job Description reviewed. Edits to be done by Dave and submitted to HR for posting
6. Next Meeting July 15, 2010
7. Meeting Adjourned 8:10pm